

2001 Retreat - Columbus [APPROVED]

- Last Updated (Wednesday, 24 May 2006)

Minutes of the First Board Meeting
Biennial Board Retreat
National Conference of Governor's Schools
Columbus, Mississippi
October 12, 2001

Daniel Hocutt, Vice President, called the Opening Session to order at 9:02 a.m. It was reported that Frank Walker had resigned as President and that the Executive Committee had agreed that Daniel would become the Acting President. After his welcome and opening comments on the concept and work of the Retreat, he thanked Bob Seney, Retreat Coordinator for planning the retreat and running the "W" cab service. Bob Seney moved that all registered participants be given voice and vote in all actions during the Retreat. The motion was seconded and passed.

The minutes of the Closing Business Session, October 14, 2000 from the South Carolina Conference were read and with much friendly banter were accepted as corrected.

Daniel then reported greetings from Mary Daley, Treasurer, who could not attend because of the September 11 attacks. The Treasurer's report will be faxed to us later today. In terms of membership, Mary reported that we were down from our fast count of 80 active members and reminded us that membership dues had been raised to \$75. Membership runs from conference to conference.

Daniel gave his report as Vice President of Technology. He reminded us that Peter Berget has established the website and the list serve and that it was still registered in his organization's name and that in New Business he would suggest several possibilities.

Daniel then shared the agenda for the retreat and that through out the retreat, each state would be called upon to make a brief report. Our concern is how to help each other.

By consensus, the following areas were identified as the focus of this retreat:

- Theme: Building for the future
- Membership
- Number is down
- Need to update listing of governor's schools
- Need to build communication
- How can we help each other?
- National Evaluation Project
- Build on the Stowe and South Carolina work.
- We seem to be "overwhelmed" with project.
- Where are we?
- How can we complete the project in terms of money and effort: minimum effort -- maximum benefit?
- The four tasks listed in the South Carolina minutes would be reassessed and reassigned.
- Organizational
- Where are we going?
- Share successes: What works and what doesn't?
- How can we help each other?
- Need for more national presence and visibility

It was agreed that we need to do as much work on these issues here at the Retreat as possible.

The business session was recessed until the scheduled time for the Saturday business session.

Daniel called the Business Session back to order at 2:45 p.m. on October 13.

We had received the Treasurer's Report from Mary Daley and she reported a balance of \$4,107. She reported that there were 66 active members but that the database had 230 names. With this Retreat, current paid membership was 22. The Treasurer's Report was accepted.

There was much discussion on the name of the organization because of the inconsistencies on various documents. It was agreed that NCoGS must remain. After much discussion, a vote was held and the name of National Conference of Governor's Schools was confirmed. In addition, Ted Tarkow moved that Daniel be empowered to investigate 401 status to include checking on the name as reported on legal documents. Seconded and passed.

Old Business:

Bob Seney moved that Daniel Hocutt be confirmed as President. Carmen Caldera amended the motion to add "and that

the position of President-elect be reestablished as provided in the By-Laws." The amendment was seconded and passed and the motion as amended was seconded and passed.

Sean Flynt moved that an acting Vice President be elected to serve until the next conference and that if Alabama hosts the conference that a member of the Alabama delegation be appointed as member-at-large to the Executive Committee. Seconded and passed.

Shawn Snyder was elected as the Acting Vice President.

Business

Carmen Caldera moved that a post office box address be established in Washington D.C and that Daniel acquire the list serve and establish the website under NCoGS' name. Seconded and passed.

By consensus, it was agreed that the following correspondence would be completed in a timely fashion.

Daniel (President): Letters to

- Governor Bob Wise of West Virginia for his support and funding of \$450,000 for their Governor's School
- Governor of Tennessee expressing our disappointment in the lost of funding for Tennessee Governor's Schools
- Advocacy groups to inform them of our evaluation project
- Directors to encourage membership in NCoGS
- Open letter in response to September 11 to be posted on the web site as soon as possible

Membership Committee: Mary Daley, Shawn Snyder and Joyce Hunter

- Membership letter with a membership form reminding members that membership is due by October 31

Shawn (Vice President):

- To Governors for awareness of NCoGS and the work and purpose of Governor's Schools under the Governor of Delaware letterhead by January 31

Discussion of Conferences

The following schedule for Conferences and Retreats was created. The Executive Committee would make the contacts to confirm this schedule.

- 2002 Conference: Birmingham, Alabama
- 2003 Retreat: Fargo, North Dakota
- 2004 Conference: Delaware
- 2005 Retreat: Washington D.C or Arkansas
- 2006 Conference: New Orleans

The following ideas for the 2002 Conference were suggested:

- Theme: Building Best Practices: Taking the Next Step
- Focus on sharing and hearing ideas from other governor's schools but design in a way that works.
- Best Practices
- Poster session
- Booklet of First Director's Report
- Create breakout sessions for each type of governor's school
- Are we going to have a Call for Proposals or invite session leaders?
- Make sure that each session is facilitated by somebody other than the presenter.
- Design opportunities for "processing time" e.g. in Louisville not enough time and in South Carolina too much.
- Suggested sessions
- On pitfalls: "Bad Things Happen to Good People"
- Emergency contingency plans
- Sharing on program reactions to September 11
- Directors' Report as one session
- Alumni Session
- Evaluation project

As soon as Alabama confirms, announce to membership via mail, list serve, and post on web, Schedule an Executive Committee meeting in Birmingham by end of January. Finalize the schedule, facilitators, and selection of sessions no later than April 15.

The following additional "Tasks and Times" were reviewed and accepted:

- Daniel: Newsletter by end of December, 2nd Newsletter by April 15 as Conference Registration issue, and 3rd Newsletter as a Report and Review of Conference and Summer News. Directors' FAQ will be tied into the

newsletters.

- Daniel: Roll Call of States -- October 31
- Daniel: Website, changes will be on going and the Board is expected to review and comment. ASAP
- Daniel: Check on incorporation, other legal matters, post office box. ASAP
- Shawn: Director's Report to be sent August 2002 and received back by September 2002. Shawn Snyder will complete the draft of the request and report.
- Alumni Survey: Josh Brown and Carmen Caldera to draft an instrument with timeline to be completed by October to be ready to be used as a session at the October conference. Discussion and interaction for first draft by December 1. Use the Louisiana group to complete an Alpha test by February 1 and a Beta test with results to Board members by March 1.

In his closing comments Daniel expressed his appreciation to the work groups. He believes that the special tasks, goals and focus will jump start NCoGS. He thanked the various work groups, and volunteers for their work. Special thanks were extended to Bob for the arrangements for the Retreat.

The Retreat was adjourned at 5:15 p.m. Respectfully submitted,

Bob Seney, Secretary